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KIPP Delta, Inc.
Minutes of the Board of Director's Meeting

Date: July 14, 2009
Time: 5:30 p.m.
Place: KIPP Delta Public Schools
210 Cherry Street, Helena, AR 72342
Attendance: Chalk Mitchell, Chris Allen, Brent Black were present. Mark Nichols attended via conference call. Anika Baltimore, Amanda Johnson, Jemar Tisby, Luke VanDeWalle, Mike Wright, Matthew Colburn and Randy Zook were also present. Princess Burnside took notes.

I. Introduction

Board President Chalk Mitchell called the meeting to order. Mr. Mitchell welcomed Mr. Randy Zook to the Board meeting. He is a prospective Board Member. He introduced himself and gave a brief background on himself.

Ms. Chris Allen made a motion that Mr. Zook be voted a Board Member to replace Mr. Sanford Johnson. This was seconded by Mr. Black. Unanimous.

II. Minutes from the June Board Meeting

Mr. Mitchell asked that the minutes from the May meeting be reviewed. After this, Ms. Allen made a motion that the minutes be approved as written. This was seconded by Mr. Black. Unanimous.

III. School Reports

A. Elementary Literacy Academy

Mrs. Amanda Johnson referred the Board to her report. The lottery was held on June 15th and she has 50 kindergarteners and 50 first graders. There were 24 students on the kindergarten waiting list and 14 on the first grade waiting list.

Parents have been contacted that students had been accepted. There was a week-long registration July 6th-10th. 75 students have completed all registration packets. Mrs. Johnson is working on contacting the 25-30 students who need to complete paperwork.

There have been approximately 15 new applications since the lottery and applications are still being accepted. Some parents decided not to enroll their children for a variety of reasons. Also, Mrs. Alesia Bone started as Office Manager on July 1st.

One of the biggest challenges for the school is the many changes to the school. The play space is being developed and the furniture has been ordered and will be here soon. Permission has been given for the patio to become the play area.

Parents will be coming August 3rd, 4th, and 5th to meet the teachers and tour the school. There will be testing of the students before school starts to help determine their placement level.

The school is operating on the approved budget. The first day of school is August 13th.

B. KIPP Delta College Preparatory

Mr. Jemar Tisby reported that all teachers have been hired for the upcoming school year. Three of the teachers worked during summer school.

There are 260 students enrolled at the Middle School. Registration was held all last week. Things went smoothly with this and it is the first time registration was held so early. Share Point was used to get documents out throughout the schools and to parents/students.

There were approximately 150 students who attended Summer school. There were 15 teachers. Some of the teachers will not be returning in the fall. Students read novels and participated in activities during this time. There was a Showcase on the last day that involved only the students.

There will be 6 new teachers coming on board in the Fall. With such a young staff, Mr. Tisby anticipates having a lot of interaction from the more seasoned staff. This will help identify any potential problems and everyone knows what the expectation are.

They will be working with a Standards and Professional Development consultant to help overcome obstacles. Also, Ms. Linda Farrell, an RBT consultant, will work with the Middle School for 2 days to help teach better reading.

August 11-12 will be new student orientation. There were 4 teachers who will not be returning in the Fall. The teachers will begin Professional Development on July 27th, the first day of school is August 13th and new

student orientation will be August 11th and 12th. Mr. Tisby gave an overview of RBT (Research for Better Teaching) for Mr. Zook.

C. KIPP Delta Collegiate

Mr. Luke VanDeWalle gave his report. Summer School ended on June 26th. The new class of 9th graders attended Summer School to get them accustomed to the high school. There was not much registration at the high school level.

The class of 2012 finished reading their works of fiction and went to the Magic Springs Amusement Park in Hot Springs, Arkansas. The Class of 2013 finished Summer School and went to the Malco Theatre to see a movie about the first American rockets to shoot into space.

Mr. Montague, a Criminal Justice Professor at UALR, spoke to the students on June 24th. Brandon Lewis returned from the Naval Academy and after all the hard work, the Naval Academy is his top choice for school next year.

Mr. Oliver Morrison was moved from the English Department to become the Athletic Director and overseeing the gym use. This has created a vacancy in the English Department and Mr. VanDeWalle is now searching for a replacement.

The Academic results show that on the Geometry end of course exams 27 of 28 students were proficient or advanced (97%). The Algebra end of course exams showed 10 of 13 students were proficient or advanced (77%). There were quite a few new students taken in last year and they will work on restructuring the lesson plan for this year.

Advanced Placement results are in and 8 of 12 students scored a 3 or better. Three or better means that the student is college ready and they are not required to take the first semester of English. Five students took the AP Calculus exam and 3 of them scored a 3 or better. This is the first year for KIPP Collegiate to administer an AP test. These are 11th graders and they will have another chance next year to improve on the scores.

Advanced Placement (AP) teachers will be participating in training in Fayetteville, Arkansas starting July 27th. Staff Development also begins July 27th.

The new History teacher is working with some of the 12th graders about the Civil War presentation on Saturday, July 18th. KIPP Collegiate will have a small presence in the activities on Saturday.

Responding to a question from Mr. Black, Mr. VanDeWalle believes the high school campus is still adequate for classroom space but storage space may soon present a problem. There have been some updates and cosmetic fixtures needed at the school.

Responding to another question, Mr. VanDeWalle explained the goal is for 50 students to take AP tests and score a 3 or better of them. He has plans to meet with teachers to make sure there are enough students taking AP classes to meet these goals.

The School Leaders' reports were accepted from the chair and no voting was necessary.

IV. Finance Committee Report

A. Expenditure Summary & Cash Flow Analysis-June

Ms. Anika Baltimore called attention to the Statement of Changes in Fund Balances. The fiscal year ended with a balance of \$1.2 million, which was higher than projected.

We have approximately \$1.2 million dollars in fixed assets. There is \$1,291,048 in Operating Cash and \$455,973 in Capital Improvement funds. This is not the gym cash as noted on the Balance Sheet. This included the \$150,000.00 for kitchen improvements. We also have the final payment on the gym.

The Income Statement reflects both May and June payments from the State. We have received the final Title I payment. This has been used during Summer School and Professional Development.

The school year ended with an approximate net of budget of \$390,000 left. This is more than \$250,000.00 that was projected by the Charter School Growth Fund.

The funds have been received from Southern Bancshares for the final gym payment. This is shown in the Notes Payable section of the Balance Sheet. Current earnings for the year were \$390,781.00.

The double payments of May and June are reflected in the balance. They were received in June. This is the Charter School and NSLA payments that we received later due to legislative changes.

Ms. Baltimore also directed everyone to Page 22, which gave more information on the income statement variances. These included private

contributions, charter school funding, Title 1, repairs, food, and Special Education resources. The Cash flow, month to month expenses, line items and year end expenses were also discussed.

At this point, the President asked for a motion to approve the Finance Report. Mr. Black made a motion to approve this and it was seconded by Mr. Zook. Unanimous.

B. Vote on Other Budgetary Actions

There was also discussion to increase Mr. Shirey's salary. Mr. Shirey stated that he would only like to accept the standard 3% that other employees received. Mr. Black and Mr. Mitchell suggested phone calls to take care of any increase in the Director's salary.

There were no other items upon which to vote.

V. Executive Director Update and Actions

A. Fundraising Updates

We were awarded a \$450,000.00 grant from the Louis Calder Foundation over the next five (5) years. This is explicitly for support of KIPP Delta ELA. They have supported both KIPP National and KIPP New York. They will pay the Elementary match part of the Walton Foundation grant. This will change the amount yearly.

KIPP will continue to work with CommonGood to find a CEO and Development Director. They worked with KIPP in hiring Mr. Colburn, Ms. Welker, and Ms. Kesha Robertson. Ms. Robertson is the new Accounts Payable employee and will begin on August 3rd.

B. ARRA Update

KIPP has been approved for the Stabilization plan and the Title 1 plan. KIPP was conditionally approved for the IDEA (Special Education) plan. The IDEA plan has been resubmitted. KIPP will receive \$800,000.00 in Stabilization funds. This was approved for additional classroom space.

At this point, Mr. Shirey outlined the proposed plans for long range plans. By 2012-2013 more space will be needed for the ELA. These plans call for the Middle School to become the Elementary School in the next few years to accommodate the school's growth. There are also plans to relocate the Middle School beside the High School and the gym.

Mr. Shirey has been informed that the corner lot beside the Middle School has been purchased for KIPP's use. The lot is for sale to KIPP in the amount of \$20,000.00. Mr. Shirey would like the board to pursue this idea from Mr. Norman and determine if this price is negotiable. This would be something to pursue for an additional 11 classrooms for the Elementary School by the 2011-2012 school year.

A total of \$800,000.00 had been estimated and budgeted as the cost of a new Elementary school in initial planning. However, with the Middle School becoming the Elementary school, that \$800,000.00 is not necessary to be used. This money would now be used for the expansion of the Elementary/Middle School corner lot.

Also, Mr. Colburn has spoken to Jameson Architects about expansion plans for the corner lot of the Middle School. The bill from Jameson would be approximately \$3,000-\$5000 dollars. This includes addressing the issue of the South wall. KIPP has been approached by the City to repair the wall as a potential structural risk.

After further discussion, Mr. Black made a motion that Mr. Colburn have authorization to proceed with and pursue negotiations with Jameson Architects on pre-planning and expansion costs up to \$5,000.00. This was seconded by Ms. Allen. Unanimous.

C. Hiring Updates

This was discussed earlier with CommonGood and finding employees through their company.

VI. Other Topics of Discussion

Mr. Shirey referred the Board Members to the KSS, KIPP School Summit, information attached to the Board packet. There is also Professional Development held at the Summit. This is to be held in Orlando, Florida August 1-5. With trips being cut for students, no employees will be attending this year.

Mr. Shirey suggested some of the Board members should go. With a new Board member, this would be a good opportunity for Mr. Zook. Mr. Mitchell has attended the past two (2) years and gave feedback on the trip. Mr. Zook will look at his schedule for those dates.

Mr. Shirey informed the Board that the Letters of Intent were sent out. The RFP applications have been posted on the website. KIPP is waiting to hear back from those communities. Hopefully more information will be in by

August at which time he will bring this back to the Board. There could be a second RFP process in December.

There was also discussion on the need to increase the number of Board members. KIPP Delta has seven (7) and there needs to be two (2) more. CSGF will be here in August and at the Board meeting. Board expansion and broader representation, especially in Human Resources, needs to be addressed.

VII. Adjournment

There being no other business, Ms. Allen made a motion to adjourn. This was seconded by Mr. Black. The meeting was adjourned at 6:55. The next Board meeting is August 18, 2009.

Chalk Mitchell,
Board President

Scott Shirey,
Executive Director