



# KIPP DELTA PUBLIC SCHOOLS

## CENTRAL OFFICE

415 Ohio Street  
Helena-West Helena  
Arkansas, 72342

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[www.kippdelta.org](http://www.kippdelta.org)

## KIPP DELTA PUBLIC SCHOOLS DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY 2011-2012

### PART I: GENERAL EXPECTATIONS

KIPP Delta Public Schools agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a School-Parent Compact consistent with Section 1118(d) of the ESEA.
- The school district will incorporate this district-wide parental involvement policy into its LEA plan developed under Section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children and will provide information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the state department of education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1% of Title I, Part A funds

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reserved for parental involvement is spent, and will ensure that not less than 95% of the 1% reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring*

- (A) that parents play an integral role in assisting their child's learning;
  - (B) that parents are encouraged to be actively involved in their child's education at school;
  - (C) that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and
  - (D) the carrying out of other activities, such as those described in Section 1118 of the ESEA. [Section 9101(32)ESEA]
- The school district will inform parents and parental organizations of the existence and purpose of the Parental Information and Resource Center in the state.

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## **PART II: DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT-WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. KIPP Delta Public Schools will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under Section 1112 of the ESEA:
  - i. Conduct an annual meeting to discuss a district-wide parental involvement plan*
  - ii. Invite parents to attend and provide necessary feedback to jointly develop the plan*
  
2. KIPP Delta Public Schools will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
  - i. Conduct an annual meeting to review school improvement*
  - ii. Invite parents to attend and evaluation the school's yearly progression*
  
3. KIPP Delta Public Schools will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
  - i. Work closely with IT to ensure adequate access to technology*
  - ii. Coordinate with school directors to ensure the procurement of software to support the improvement in student academic achievement and school performance*
  
4. KIPP Delta Public Schools will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
  - i. Family Literacy Night and Family Math Game Night at Delta ELA*
  - ii. Tutoring and Benchmark Madness at DCPS*
  - iii. Quarterly co-curricular and extra-curricular events at DCH*

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*iv. Two nights of help at home workshops for parents at BCPS: one night for mathematics and one night for becoming a better reader*

5. KIPP Delta Public Schools will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents), its parental involvement policies.

- i. The data analyst will create a survey for parents to complete that evaluates the district's parental involvement policies and its effectiveness*
- ii. Surveys will be distributed to parents for an end-of-year review*
- iii. The data analyst will aggregate the data into a snapshot of results*
- iv. An annual meeting will be held to discuss the findings of the survey*
- v. Parents will be invited to attend and provide necessary feedback for improvement of parental involvement and the policy itself*

6. KIPP Delta Public Schools will build capacity of school staff and parents to create strong parental involvement programs, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement. The following strategies will be used:

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A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I, Part A,
- how to monitor their child's progress, and
- how to work with educators.

***During registration, parents will be provided with their student's standardized test scores, an assessment of the student's progress based on state and KIPP standards, and goals for the student.***

B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their child to improve their child's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by

***Each school will host parent pride nights, which will serve as an informational session for their student's progression and goals and equip parents with the tools necessary to assist with their student's progression towards those goals. The district will monitor those activities to ensure schools are fostering an environment conducive to parental involvement.***

C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with

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parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by

***The district will incorporate and ensure that each school incorporates parental involvement strategies in its regularly scheduled professional development sessions. The basis for these intersessions will be feedback provided by parents that identifies opportunities for all staff to contribute to their student's academic achievement.***

- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Family Literacy Night, Family Math Game Night, DEAR time, Benchmark Madness, and 3 Rs: Reading, Rigor, and Relationships, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their child, by

***The district will coordinate with each school and monitor the above mentioned programs to ensure that parental involvement is integrated into each program. The district will also provided necessary feedback to ensure that these programs meet the needs of the parents.***

- E. The school district will take the following actions to ensure that information related to the school and parental involvement programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

***The district will monitor school activities to ensure that parents are aware of all parental involvement programs at each school,***

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*meetings held at each school to address parental concerns, and all other activities associated with parental involvement.*

- F. The school district will provide other reasonable support for parental involvement activities under Section 1118 as parents may request.

*The district will be reasonably available to provide additional support as needed to parents and each school with parental involvement activities. This includes but is not limited to the following:*

- i. The district will provide training at least annually for volunteers who assist in an instructional program for parents*
- ii. The district will provide no fewer than 2 hours of professional development opportunities for teachers*
- iii. The district will provide no fewer than 3 hours of professional development opportunities for administrators*

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### **PART III. ADOPTION**

This district-wide parental involvement policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the preceding policy.

This policy was adopted by the KIPP Delta Public School district on 10/18/2011 and will be in effect for the period of SY2011-2012. The school district will re-distribute this policy to all parents of participating Title I, Part A children immediately via our website.

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*[Signature of Authorized Official]*

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11/1/2011

*[Date]*

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## Parental Involvement Policy

KIPP Delta Elementary Literacy Academy is committed to partnering with parents in order to provide an excellent education for their children. Please review our current Parental Involvement Policy. We encourage and need your input in improving our school. Thank you for staying involved in your child's education. We look forward to working with you this year.

### Statement of Purpose:

*The faculty and staff of KIPP Delta Elementary Literacy Academy are committed to providing a quality education for all students and to recognizing the essential role of parents and the value of their input.*

**Goal 1:** KIPP Delta Elementary Literacy Academy will provide parents with the opportunity to have input in the Parental Involvement Plan at the district level and at the school level.

### Strategies

- Provide parents with a copy of the district and school's parental involvement plan and make additional copies available in the school office.
- Provide parents with multiple opportunities to give input and suggestions for revision of the district or school Parental Involvement Plan. Some opportunities include enrollment/registration meetings, annual public meeting, open house, parental involvement committee, etc.

**Goal 2:** KIPP Delta Elementary Literacy Academy will provide outreach for parents of limited English proficiency (LEP) students so they have the opportunity to be involved in their child's education.

### Strategies

- Follow the district LEP Plan to assess possible LEP students and communicate with parents regarding this process.
- Secure resources and coordinate with various agencies to assist parents of LEP students.
- Provide, whenever possible, pertinent school information in the parents' native language.

**Goal 3:** KIPP Delta Elementary Literacy Academy will provide an opportunity for parents and their children's school to jointly develop a School-Parent Compact that is to be implemented annually and includes: the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment; the way in which each parent will be responsible



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for supporting his/her child's learning; and strategies that will address the importance of ongoing communication between teachers and parents.

### *Strategies*

- Parental Involvement Committee and ACSIP Committee will review and revise the School–Parent Compact annually.
- Provide parents with multiple opportunities to give input and suggestions for revision of the School-Parent Compact. Some opportunities include enrollment/registration meetings, annual public meeting, open house, parental involvement committee, etc.

**Goal 4:** KIPP Delta Elementary Literacy Academy will provide notice and information under the "Parents' Right to Know" requirements to all parents in Title I schools, in an understandable and uniform format and, to the extent practicable, in a language parents can understand.

### *Strategies*

- Notify parents through formal letters home, website, parent–school organization meetings and other means that the faculty and staff are highly qualified and meet required standards.
- Notify parents, via a letter, if their teacher or paraprofessionals in their child's classroom are not highly qualified.

**Goal 5:** KIPP Delta Elementary Literacy Academy will provide opportunities to ensure the effective involvement of parents and to support a partnership between our school, parents, and community for parental involvement capacity building at the district and school levels.

### *Strategies*

- Coordinate and integrate parent involvement programs and activities at a variety of times during the day and week. Provide limited childcare for parent meetings.
- Provide assistance to parents in understanding the academic standards and assessments and how to monitor their child's progress.
- Provide materials and trainings to help parents work with their child to improve academic achievement.
- Educate teachers and staff in the importance of effective communication, value, and utility of contributions of parents.
- Conduct an annual parent survey requesting parental input.
- Provide parents with a variety of ways to communicate with the school and their child's teacher. Examples include providing a daily notes page in homework folders for back and forth communication, providing a list of cell phone numbers of teachers and



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staff members, providing a list of e-mail addresses of teachers and staff members, providing times when teachers are available for conferences.

- Provide opportunities for community-based organizations and businesses to support the capacity building efforts of parental involvement.
- Provide opportunities to evaluate and identify barriers to successful parental involvement.



## **Title I Parent/School Compact**

*KIPP Delta Public Schools and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.*

This school-parent compact is in effect during school year 2011-2012. The entire Parent Involvement Policy can be found and reviewed at [www.kippdelta.org](http://www.kippdelta.org).

### **School Responsibilities**

**KIPP Delta Public Schools will:**

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

*KIPP Delta Public Schools use the Arkansas State Standards to guide all curriculum and instruction. Teachers and Directors work together to choose a curriculum that will meet state standards, the students' needs, and will prepare students for college.*

- 2. Hold parent-teacher conferences quarterly during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

*Parent teacher conferences will be held at the end of each quarter, during which we will discuss report cards, this plan, and any other student matters.*

- 3. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

*Each school will provide formal report cards on a quarterly basis.*

*Parents receive monthly formal progress reports at the elementary school.*

- 4. Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:



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*All teachers will provide parents with their cell phone number and e-mail address.  
Parents are welcome to schedule meetings with the teacher during their planning period,  
before school, or after school.*

**5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**

*Parents are welcome to observe their child's class and volunteer in their child's class.  
Parents should schedule observation times with the teacher by calling, e-mailing, or  
sending a note with their child. Throughout the year teachers will reach out to parents  
with ways to help their child's class. Opportunities could include chaperoning field  
lessons, sending materials for classroom projects, assisting in a classroom project,  
assisting with a classroom celebration, etc.*

### **Parent Responsibilities**

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Limiting the amount of television my child watches.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups for the school or district.*

### **Student Responsibilities**

I, as a student, will share the responsibility to improve my academic achievement and achieve the State's high standards. Specifically, I will:

- *Do my homework every day and ask for help when I need it.*
- *Read or listen to someone read to me for at least 20 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*



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KIPP Delta Public Schools will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, KIPP Delta Public Schools will:



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1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Notify parents of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

**(PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED)**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Parental Involvement Policy**

We are committed to working together to provide the best education for your children. Please review our current Parental Involvement Plan. We encourage and need your input in making our school the best it can be. Thank you for staying involved in your child's education. We look forward to a successful year. If you have any questions, please call our school.

### **Statement of Purpose:**

The faculty of our school is committed to providing a quality education for all students and to recognizing the essential role of parents and the value of their input.

**Goal 1:** Provide parents with the opportunity to have input in the Parental Involvement Plan at the district level and at their child's school.

#### ***Strategies***

- Provide parents with information about parental involvement via the student handbook, visitation day, or open house and parent letters.
- Provide parents with opportunities to give input and suggestions for revision of the district or school plan.
- Provide parents with a copy of the district's parental involvement plan.

**Goal 2:** Provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment.

#### ***Strategies***

- Compile documents providing information on how parents and guardians can assist their children in studying and learning at home.
- Post relevant articles about parenting and schools in the web.

**Goal 3:** Provide an opportunity for parents and their children's school to read and approve a School-Parent Compact that is to be implemented annually and includes: the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment; the way in which each parent will be responsible for supporting their child's learning; and strategies that will address the importance of ongoing communication between teachers and parents.

#### ***Strategies***

- Review the School-Parent Compact annually for revisions by the Parent and Community Involvement Task Force and the school advisory council.
- Provide opportunities to review the Compact with parents during visitation day, school advisory council meetings, workshops, etc.

**Goal 4:** Provide notice and information under the "Parents Right to Know" requirements to all parents in Title I schools, in an understandable and uniform format and, to the extent practicable, in a language parents can understand.

***Strategies***

- Notify parents through letters home, the school's website, parent-school organization meetings and other means of the status of the faculty and staff regarding the highly qualified and meeting required standards.
- Notify parents, via a letter, if their teacher or paraprofessionals in their child's classroom are not highly qualified.

**Goal 5:** Provide opportunities for parental involvement capacity building at the district and school levels.

***Strategies***

- Provide opportunities for parents interested in volunteering.
- Provide activities at a variety of times.
- Utilize a variety of communication techniques to enhance parent participation.
- Provide opportunities to evaluate and identify barriers to successful parental involvement.

**Title I Parent/School Compact**

*KIPP Delta Public Schools and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.*

This school-parent compact is in effect during school year 2011-2012.

### **School Responsibilities**

#### **KIPP Delta Public Schools will:**

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

*KIPP Delta Public Schools use the Arkansas State Standards to guide all curriculum and instruction. Teachers and Directors work together to choose a curriculum that will meet state standards, the students' needs, and to prepare students for college.*

- 2. Hold parent-teacher conferences, at least annually, during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

*Parent teacher conferences will be held at the end of each quarter, during which we will discuss report cards, this plan, and any other student matters.*

- 3. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

*The schools will provide formal report cards on a quarterly basis. Teachers will provide students and parents bi-weekly updated grades at the High School. Parents receive bi-weekly updates at the Middle School and Elementary School.*

- 4. Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:

*All KIPP Delta Public Schools have an open door policy for parents. In addition, all teachers have a planning period where they can meet with parents.*

**5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**

*All KIPP Delta Public Schools have an open door policy in which parents are encouraged to observe students in class, participate in school activities, and attend field lessons.*

**Parent Responsibilities**

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

**Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do my homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.]*

KIPP Delta Public Schools will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school-wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements,

and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, KIPP Delta Public Schools will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Notify parents of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or





# KIPP DELTA COLLEGIATE HIGH

320 Missouri Street  
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## **Parental Involvement Policy**

Phone: 870.338.8138  
Fax: 870.338.8623

[www.kippdelta.org](http://www.kippdelta.org)

Statement of Purpose: KIPP Delta Collegiate High School Administration, Faculty, and Staff are committed to providing a high quality, college preparatory high school education and to ensuring that all students graduate with the academic and social capacities to matriculate to and graduate from rigorous four-year colleges and universities. To that end, the parents and families are integral to the continued success of our students. As a result, our parent policies are intended to support the continued academic and social development of our students through direct communication of student progress and for opportunities to help support students in their pursuit of college matriculation and graduation.

### **Goal 1 - Provide parents with regular and frequent feedback on their student's academic and social development.**

Parents will receive progress reports for each core academic subject the student is enrolled in not fewer than once every two weeks. The progress report will communicate the student's academic progress and any social development concerns.

Teachers will call home to discuss student progress and strategies for increasing student academic and social development for each student not fewer than once per month. The strategies will be focused on study habits, test preparation for the End-of-Course exams and the ACT, and social development and interaction with peers.

Students will each be assigned an advisor who will communicate overall academic and social progress. The advisor will communicate academic and social progress no fewer than four times per year. The advisor will also make recommendations to the parents in regards to the student's course assignment and summer activities.

The advisor will convene a meeting of all the student's teachers, related-support staff, and parent(s) when the student's academic and social progress interferes with matriculation and graduation from a rigorous four-year college. The meeting will happen if a student's average on bi-weekly progress reports falls below a 2.5/B- average or if a student is referred to the principal/assistant principal for disciplinary action more than once in a given week or more than three times in a given month. The parent, advisor, and teachers will work together to construct a plan to remediate the student academically or socially.

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KIPP Delta will hold a Report Card Night every quarter. The Report Card Night will provide an opportunity for parents to conference with teachers concerning the student's grades and test scores. Each department will provide examples of high-quality student work, examples of the curriculum, and strategies for improving test scores in each subject area to help support parents in identifying quality work. Administration, faculty, and staff will work to increase participation of parents by 10% for each report card night.

### **Goal 2 – Increase communication with parents concerning academics, after-school activities, learning strategies, and school policies through the use of social media and virtual technology.**

The Parent Involvement Coordinator will create a newsletter to be disseminated electronically to not fewer than 50% of our parents and not less often than once per month via social media and virtual technologies that reflect the technology parents use. These newsletters will provide parents of the work students are doing in class, exemplars of student work, changes in policy/procedure, and after-school activities and sports. The newsletters will also provide strategies for working with students on school work, how to prepare students for college, deadlines for college-readiness, and pre-college opportunities.

### **Goal 3 – Create additional opportunities for parents, students, and faculty to interact in co-curricular and extra-curricular activities.**

Provide at least one event per quarter that allows parents to participate with faculty and students around co-curricular or extra-curricular events. The school will designate events, such as the grade-level Thanksgiving celebrations or trips, that large numbers of students and faculty will attend and invite parents to attend these trips to increase the quality of relationships between parents and faculty.

### **Goal 4 – Provide passive and interactive training for parents around college-readiness and college preparation.**

The College Counselor and Parent Involvement Coordinator will coordinate events at each high school grade-level to provide interactive training for college preparation including the application and financial aid process. The College Counselor will also provide written documentation to parents at each grade level of indicators of future success and strategies for attaining academic and social proficiency. This documentation will be provided at every Report Card Night and also on the KIPP Delta Public Schools KIPP

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through College website. At least 75% of parents of seniors will participate in at least one college preparedness training offered during the student's graduating year.

Parents, particularly of graduating seniors, will be scheduled for a conference with the College Counselor to discuss the family's individual college and financial aid needs not fewer than one time per year and more often as needed.

## **Goal 5 – School will survey parents to ascertain parent needs**

At least once a year, the administration will administer a Healthy Schools Survey to parents to measure parent satisfaction towards teaching, school leadership, policies and procedures. These results will be disseminated to the school community including parents and will provide the basis for improving, updating policies and form the basis of a focus group on school policies and parental involvement. The goal for participation will be a response rate of 60%.

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## Title I Parent/School Compact

*KIPP Delta Public Schools and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.*

This school-parent compact is in effect during school year 2011-2012.

### School Responsibilities

**KIPP Delta Public Schools will:**

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

*KIPP Delta Public Schools use the Arkansas State Standards to guide all curriculum and instruction. Teachers and Directors work together to choose a curriculum that will meet state standards, the students' needs, and to prepare students for college.*

- 2. Hold parent-teacher conferences, at least annually, during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

*Parent teacher conferences will be held at the end of each quarter, during which we will discuss report cards, this plan, and any other student matters.*

- 3. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

*The schools will provide formal report cards on a quarterly basis.*

*Teachers will provide students and parents bi-weekly updated grades at the High School.*

*Parents receive weekly updates at the Middle School and Elementary School.*

- 4. Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:

*All KIPP Delta Public Schools have an open door policy for parents. In addition, all teachers have a planning period where they can meet with parents.*

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## 5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

*All KIPP Delta Public Schools have an open door policy in which parents are encouraged to observe students in class, participate in school activities, and attend field lessons.*

### **Parent Responsibilities**

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television their children watch.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my children's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

### **Student Responsibilities**

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Do my homework every day and ask for help when I need to.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.]*

KIPP Delta Public Schools will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements,

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and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

To help build and develop a partnership with parents to help their children achieve

the State's high academic standards, KIPP Delta Public Schools will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Notify parents of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or

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regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

School	Parent(s)	Student
Date	Date	Date

**( PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED )**

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# KIPP BLYTHEVILLE

## COLLEGE PREPARATORY SCHOOL

1007 S. Franklin Street  
Blytheville  
Arkansas, 72315  
Phone: 870.780.6333  
Fax: 870.780.6310  
[www.kippdelta.org](http://www.kippdelta.org)

### 2011-2012 Parental Involvement Policy

We are committed to working together to provide the best education for your children. Please review our current Parental Involvement Plan. We encourage and need your input in making our school the best it can be. Thank you for staying involved in your child's education. We look forward to a successful year. If you have any questions, please call our school.

#### **Statement of Purpose:**

The faculty of our school is committed to providing a quality education for all students and to recognizing the essential role of parents and the value of their input.

**Goal 1:** KIPP Blytheville College Preparatory School will provide parents with the opportunity to have input in the Parental Involvement Plan at the district level and at their child's school.

#### **Strategies**

- Provide parents with information about parental involvement via the student handbook (that includes processes for resolving parental concerns), visitation day, or open house and one newsletter on or before Oct. 1.
- Provide parents with opportunities to give input and suggestions for revision of the district or school plan through a variety of ways.
- Provide parents with a copy of the district's Parental Involvement Plan.

**Goal 2:** KIPP Blytheville College Preparatory School will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment.

#### **Strategies**

- Compile documents providing information on how parents and guardians can assist their children in studying and learning at home.
- Post relevant articles about parenting and schools in the web.
- Provide pertinent information about ways parents can support school initiatives at home (e.g. strategies to help students decode words).
- Host two parent/teacher conferences

**Goal 3:** KIPP Blytheville will provide an opportunity for parents and their children's school to read and approve a School–Parent Compact that is to be implemented annually and includes: the school's responsibility to provide high–quality curriculum and instruction in a supportive and effective learning environment; the way in which each parent will be responsible for supporting their child's learning; and strategies that will address the importance of ongoing communication between teachers and parents.

#### **Strategies**

- Review the School–Parent Compact annually for revisions by the Parent and Community Involvement Task Force and the school advisory council.
- Provide opportunities to review the Compact with parents during visitation day, school advisory council meetings, workshops, etc.

**Goal 4:** Provide notice and information under the "Parents Right to Know" requirements to all parents in Title I schools, in an understandable and uniform format and, to the extent practicable, in a language parents can understand.

***Strategies***

- Notify parents through newsletters, parent–school organization meetings and other means of the status of the faculty and staff regarding the highly qualified and meeting required standards.
- Notify parents, via a letter, if their teacher or paraprofessionals in their child’s classroom are not highly qualified.

**Goal 5:** Provide opportunities for parental involvement capacity building at the district and school levels.

***Strategies***

- Provide opportunities for parents interested in volunteering (along with volunteer resource book).
- Provide activities at a variety of times.
- Utilize a variety of communication techniques to enhance parent participation.
- Provide opportunities to evaluate and identify barriers to successful parental involvement.
- Engage a Parent Facilitator to coordinate parental involvement activities, including formation of a PTA/PTO

**Goal 6:** Ensure that the following six components are incorporated into engaging parental involvement:

- Provide assistance to parents in understanding content how to monitor a child's progress, standards, and academic assessments.
- Provide materials and training to help parents work with their children to improve academic achievement.
- Educate teachers, principals, and other staff in the importance of effective communication, value utility of contributions of parents.
- Coordinate and integrate parent involvement programs and activities.
- Ensure that information related to school and parent programs is sent to parents to the extent practical in a language parents can understand.
- Provide other reasonable support for parental involvement activities as parents may request.

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This school-parent compact is in effect during school year 2011-2012. The entire Parental Involvement Plan can be found and reviewed at [www.kippdelta.org](http://www.kippdelta.org).

### School Responsibilities

**KIPP Delta Public Schools will:**

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**

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2. **Hold parent-teacher conferences, twice a year, during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

*Parent teacher conferences will be held at the end of each quarter, during which we will discuss report cards, this plan, and any other student matters.*

3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:

*The schools will provide formal report cards on a quarterly basis. Teachers will provide students and parents bi-monthly updated grades on progress reports.*

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School	Date
Parent(s)	Date
Student	Date

**(PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED)**